


Paradise Town Planning Commission Application and Zoning Clearance Packet

Applicant: If you are planning on building, altering, or changing the use of your property, you will need to complete the appropriate form in this application packet. Please make sure that your application is complete and accurate. Anything under 200 sq. ft. does not need to go to Cache County Building Department after Paradise Planning Commission and Town Council approve the application. Anything over 200 sq. ft. will need to go to Cache County Building Department after Paradise Planning Commission and Town Council approve the Application.

****You must submit this packet at least 15 days before the next regularly scheduled Planning Commission meeting before your application can be added to the Agenda.**

What you need to do to apply:

- 1- Obtain the information requested on the application checklist below.
- 2- Print and Fill out Application Completely
- 3- Drop off your completed application packet to the Paradise Town Hall at 9035 S. 100 W. Paradise. And pay associated fees. (Applications will be date-stamped when they are received)

	ITEM NEEDED	WHY THIS ITEM IS NEEDED	WHERE YOU CAN FIND THIS ITEM
	A current legal description of the property	Verify conformance with current zoning	County Records Office or Tax Assessors Office
	Property Tax ID	Show improvements on next year's tax records	Tax Assessors Office
	Site Plan	Approve the improvements in relation to current zoning	Draw on Application from your plot plan including front, back, and side setbacks.
	Secondary Water Certificate	Verify Secondary Water Availability	Paradise Irrigation Company Shannon Rasmussen 435-760-5847 or paradiseirriationsecretary@hotmail.com
	Health Department Septic Plan	Verify improvements will not conflict with septic functions	Bear River Health Department 85 E. 1800 N. 435-792-6500
	\$10.00 Non-Refundable Filing Fee Payable to Paradise Town	Cover Administrative costs associated with processing application	Fee is due when Application is submitted to Office.
	\$8,548.00 Impact Fees for New Homes	This is for the Impact associated with new construction	Impact Fees are due when Application for new home is submitted to the Office.

Upon receiving clearance from Paradise Planning Commission and Paradise Town Council, you must take this form to the Cache County Building Department 179 N. Main, Logan. Additional fees will be charged by Cache County. If you have questions regarding their information, please contact them at 435-716-7135. Building Permit application information can be found at www.cachecounty.org/building

****PERMITS EXPIRE 6 MONTHS FROM SIGNED DATE**

Town of Paradise, UT
Application for Building Permit Zoning Clearance

Received Date _____

Payment Info. _____

Property Owner Information and Approval

Name _____

Address _____

Phone _____

Sign _____ Date _____

Permit Request Information

Structure Type _____

Primary Use _____

Property Address _____

Property Tax ID# _____

Legal Description: _____

Permit Information Checklist

- ☐ Applicant information complete
- ☐ Permit request information complete
- ☐ Site plan complete, including:
 - ☐ Street name label(s) and driveway detail
 - ☐ Existing structures
 - ☐ Property line set back distances
 - ☐ Existing structure set back distances
 - ☐ Requested structure dimensions
 - ☐ Height ☐ Width ☐ Length
- ☐ Health department clearance signed
- ☐ Proof of secondary water shares attached
- ☐ Supporting information attached (as needed)
- ☐ Fee payment (\$10 filing, or assessed impact)

Site Plan (include street(s), property boundaries, driveway detail, and existing structures)

Health Department Septic Tank Clearance

Sign _____

Date _____

Mayor Approval

Sign _____

Date _____

Planning Commission Chair Approval

Sign _____

Date _____

Remarks:

This property is being approved for Zoning Clearance issuance as indicated above. Any changes in lot sizes, legal description, type of structure or placement are not allowed and will make this form invalid. This clearance is not a waiver of compliance with the Paradise Town Zoning Ordinance nor the IBC.